

# Business Intelligence Reporting

## Demo 3: Adding Confidential InfoObjects

Washington State HRMS Business Intelligence (BI)  
BI Power User Workshop Materials

General Topics - BI Power Users

# Demo 3: Adding Confidential InfoObjects

The following demonstration will show how to add Confidential InfoObjects and Security Variables to the ad hoc query created in Demo 2: Modifying a Basic Ad Hoc Query.

Concepts covered in this demonstration include:

- I. Saving a Query as a New Query
- II. Adding a Confidential InfoObject
- III. Running the Ad Hoc Query without a Security Variable
- IV. Adding a Security Variable
- V. Running the Ad Hoc Query with a Security Variable
- VI. Ad Hoc Query Results

Demo Basic Query Part 3

Display As: Table Information Send Print Version Export to Excel Comments

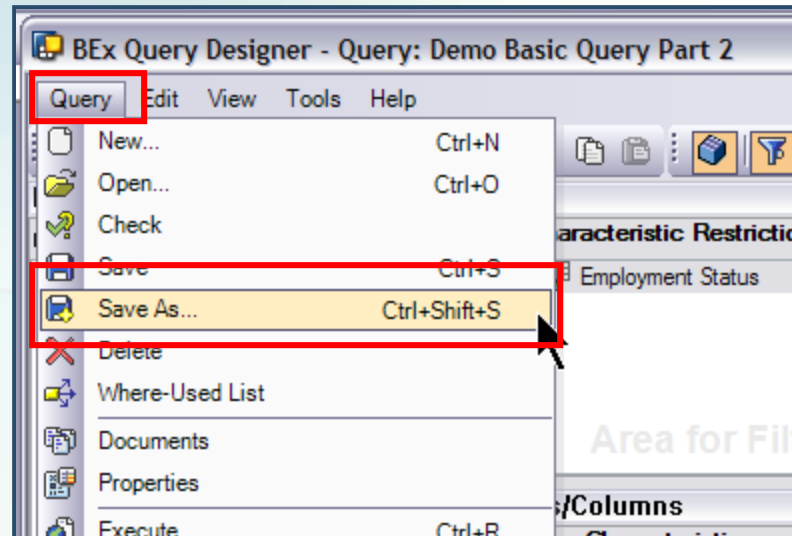
Columns	Personnel Area	Employee	Number of Employees	Number of Female Employees	Avg Salary - Female Employee
Key Figures					\$
Rows	Dept of Personnel		1	1	54,744.00
Personnel Area			1		
Employee			0		
Free characteristics			1	1	30,564.00
Challenge Indicator			1	1	27,216.00
Ethnic Origin			0	0	X
			1	1	26,664.00
			1	1	35,220.00
			1	1	39,732.00
			1		
			1	1	0.00
			1		
			1	1	32,808.00
			1	1	30,568.00
			1		
			1		
			1	1	60,036.00
			1	1	63,468.00

Demo 3: Adding Confidential InfoObjects

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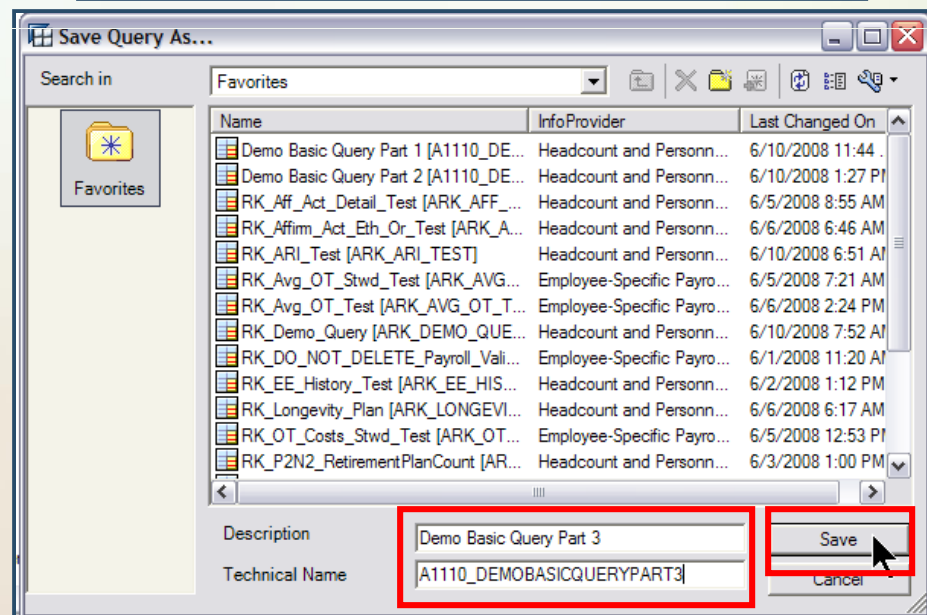
## I. Saving a Query as a New Query

1. Open the Demo Basic Query Part 2 in BEx Query Designer.
2. Click the Query option in the menu bar and select Save Query As... .



Result: The “Save Query As...” screen will be displayed.

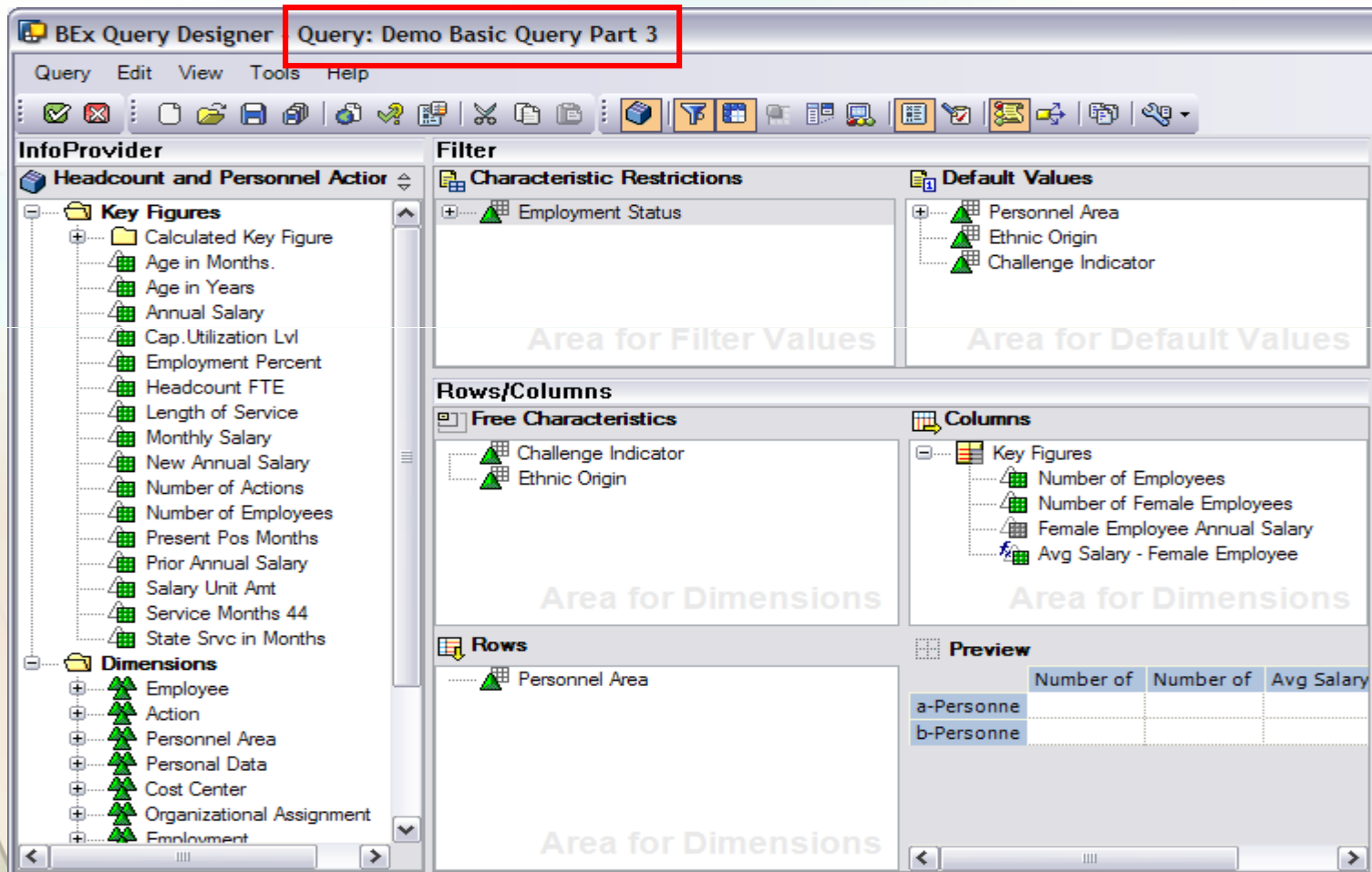
3. Enter “Demo Basic Query Part 3 in the Description text box of the “Save Query As...” screen.
4. Enter “A1110\_DEMOBASICQUERY3” in the Technical Name.
5. Click Save.



# Demo 3: Adding Confidential InfoObjects

## I. Saving a Query as a New Query, Cont...

Result: A new Ad hoc query will be saved as “Demo Basic Query Part 3” and return the user to BEx Query Designer with the new ad hoc query displayed for modifications.

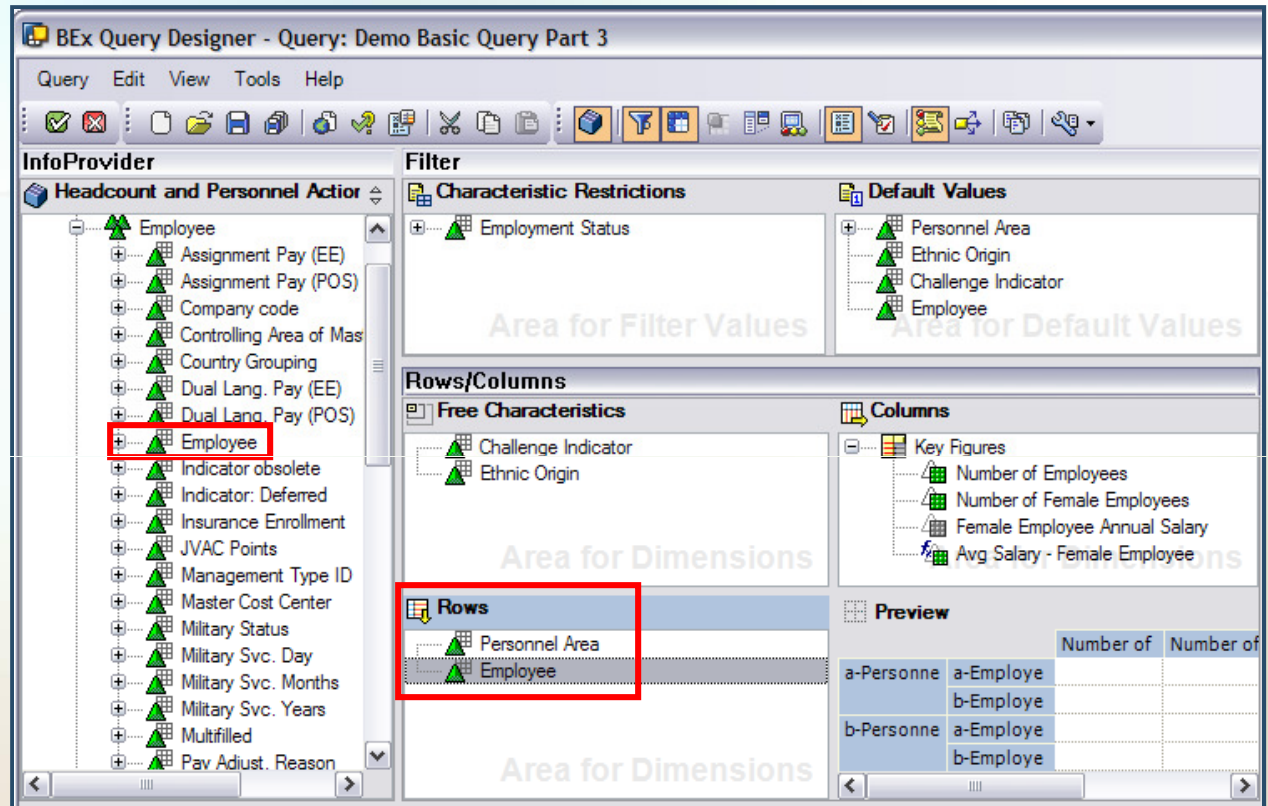


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## II. Adding a Confidential InfoObject

1. Drag&Drop the Employee Characteristic from the Employee Dimension to the Rows section of the query.

Employee is a confidential InfoObject. BI security will check Structural Authorizations when Employee is included in the query. This will ensure the user receives results for only the data they have access to.



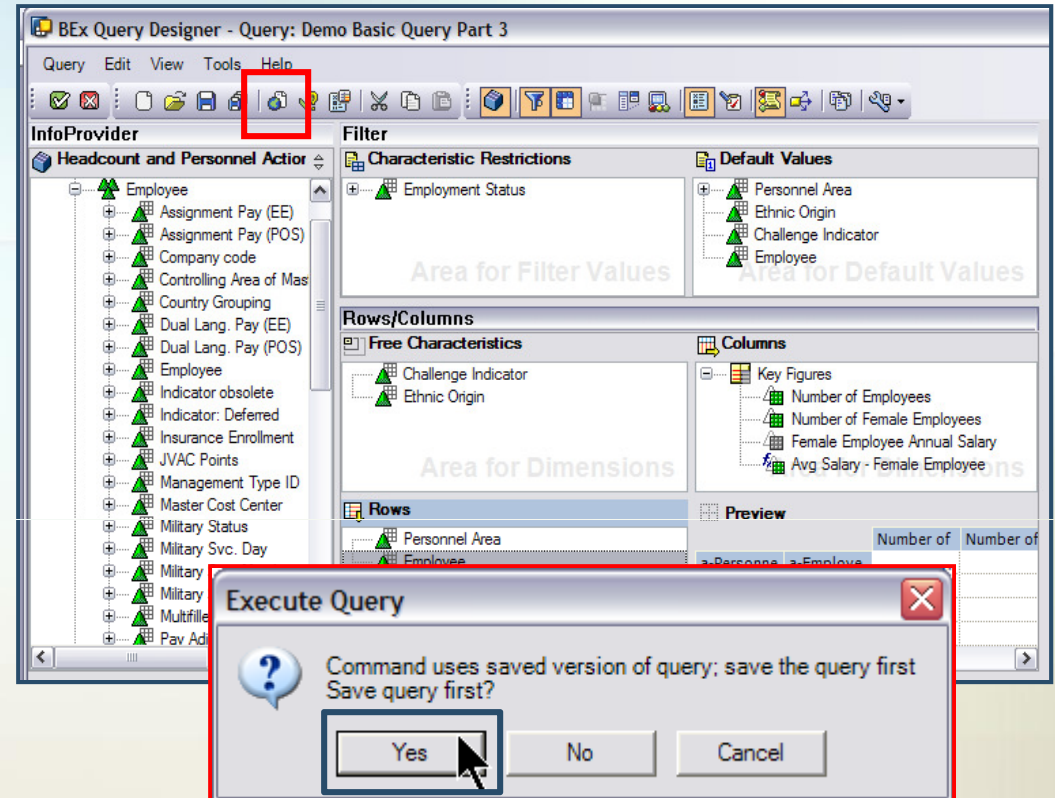


# Demo 3: Adding Confidential InfoObjects

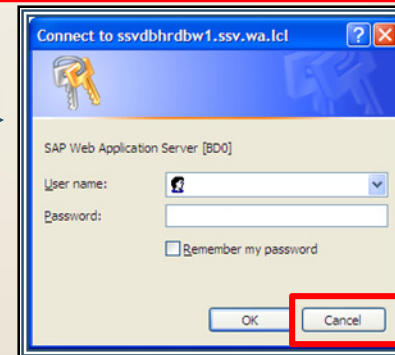
## III. Running the Ad Hoc Query without a Security Variable

1. Click the Execute Query on the Web from the BEx Query Designer toolbar.

If prompted to Save the query, click Yes.



You may be prompted for a userid and password, click cancel ~ the Portal log on screen will be displayed and this is where you will enter your userid and password.

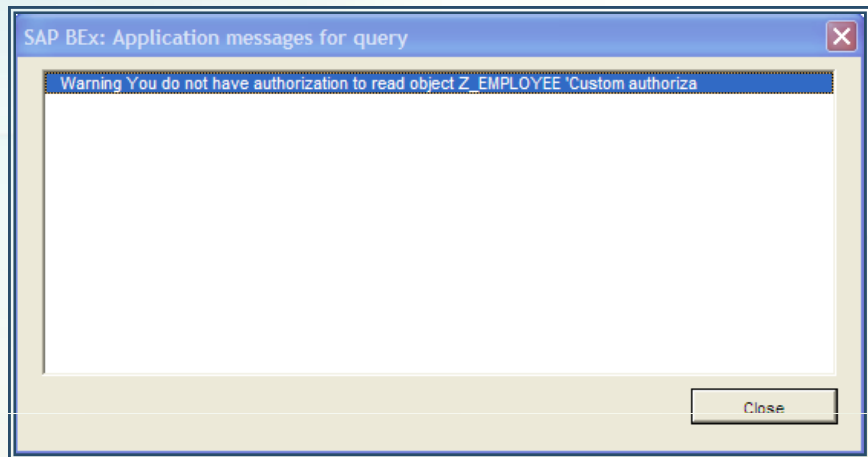


# Demo 3: Adding Confidential InfoObjects

## III. Running the Ad Hoc Query without a Security Variable, Cont...

Results: An authorization error will be displayed.

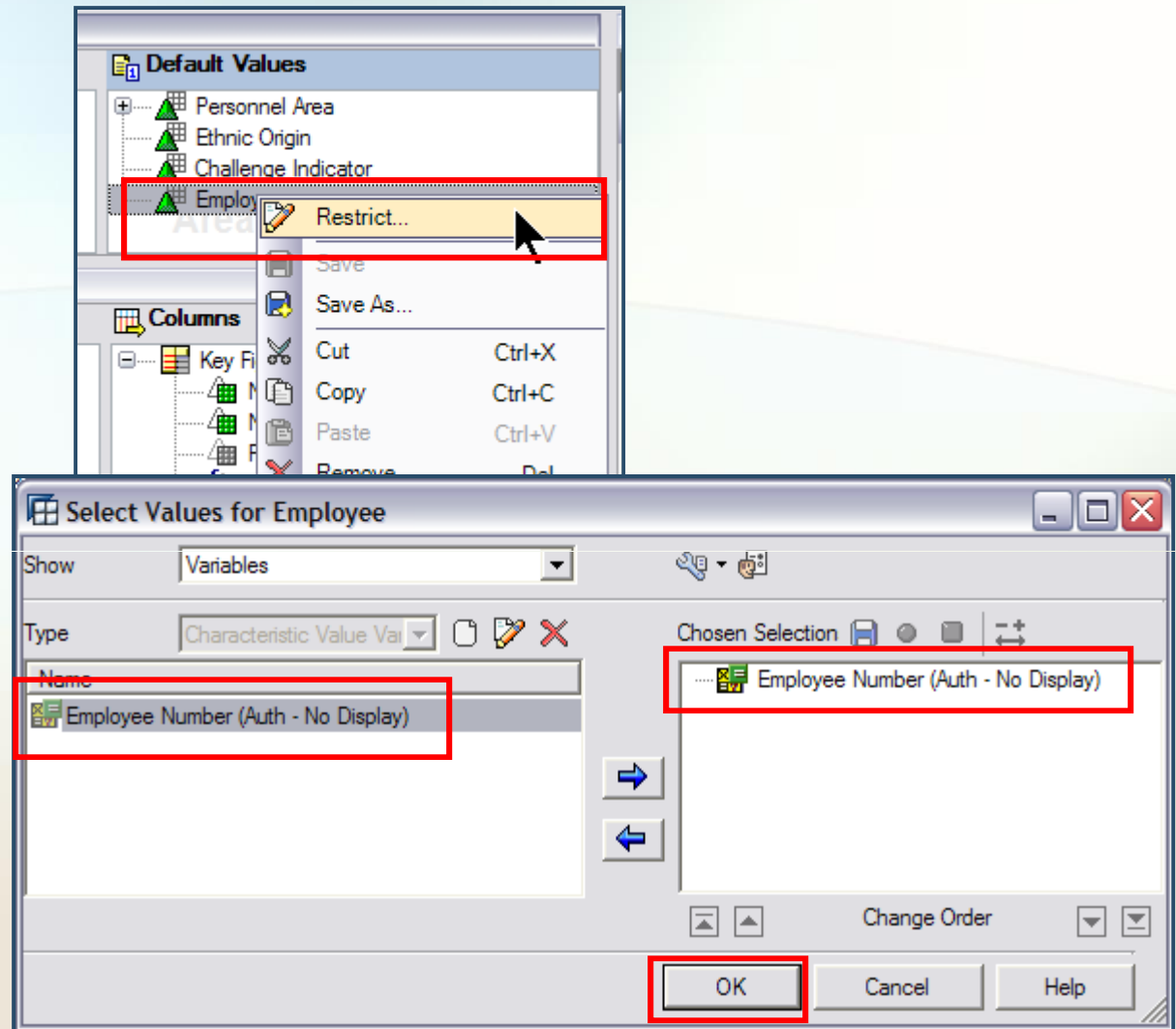
If a Security Variable is not included with the Employee characteristic, BI Security will return an authorization error for users who do not have statewide access.



# Demo 3: Adding Confidential InfoObjects

## IV. Adding a Security Variable

1. Right click the Employee Characteristic in the Default Values section.
2. Select Restrict....
3. Select the security variable "Employee Number (Auth - No Display)" to the "Chosen Selection".
4. Click OK.

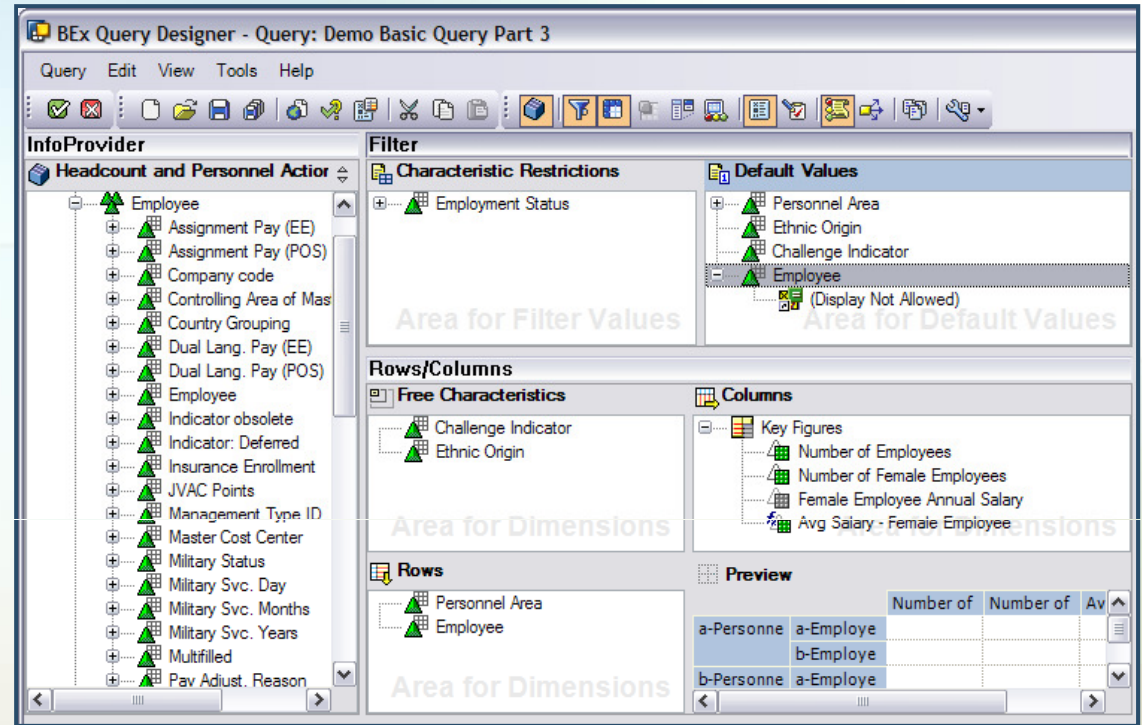




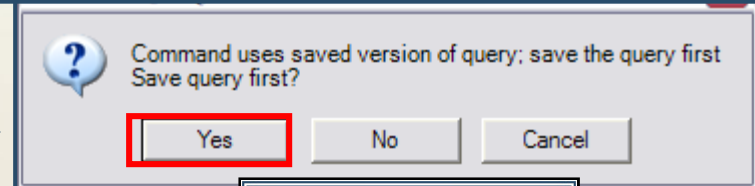
# Demo 3: Adding Confidential InfoObjects

## V. Running the Ad Hoc Query with a Security Variable

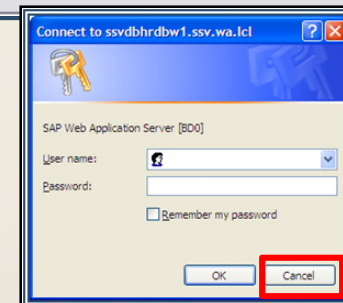
5. Click the Execute Query on the Web from the BEx Query Designer toolbar.



If prompted to Save the query, click Yes.



You may be prompted for a userid and password, click cancel ~ the Portal log on screen will be displayed and this is where you will enter your userid and password.



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## VI. Ad Hoc Query Results

BI security will check Structural Authorizations to ensure the user receives results for only the data they have access to.

Demo Basic Query Part 3					
Display As <span>Table</span> <span>Information</span> <span>Send</span> <span>Print Version</span> <span>Export to Excel</span> <span>Comments</span>					
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